

**EVENTS COMMITTEE MEETING  
MONDAY 18 FEBRUARY 2019 – 7.00PM**

- 1. Apologies**
- 2. Declaration of Pecuniary Interest and Dispensation Requests**
- 3. Minutes of the Previous Meeting**

To note that the minutes from the Events Committee meeting held on 21 January 2019 are to be approved by Full Council on Tuesday 12 February 2019.

**4. Christmas Lights Switch on 2019**

To receive updates and discuss the following items:

**(i) Festive Lighting & Tree Displays**

3 quotations have been received for 11 panels of temporary white PVC picket fencing to go around the 2 Christmas Trees as requested. These are as follows:

Watt Plastics -	£705.00
Vinyl Fencing Ltd. -	£885.00
Live -	£2692.69

Festive Lighting Company have estimated the costs of having the Christmas Lights remaining on for 24 hours a day to be £517.44 in comparison to the current cost of having them on from 4pm – 10pm each day at £129.36.

To replace all timer switches will be £1320.00 (20 timers at £66.00 each). Their current call out fee for a faulty timer stands at £440.00.

**(ii) Staging and Stage Entertainment**

**(iii) Budget**

To note the Events Reserve Fund currently stands at £2095.00.

**(iv) Activities:**

- Santa's Grotto
- Characters
- Town Band
- Mulled Wine
- Shop Window Competition
- Additional off-stage activities
- Community involvement

**(v) Publicity & Advertising**

**(vi) Christmas Market**

**(vii)** Sponsorship

**(viii)** Logistics

**(ix)** Road Closures

**(x)** Health & Safety

**(xi)** Fireworks

The recommended budget from Jonathan's Fireworks for a reduced noise display is estimated to be £795. Examples of displays will be shown at the meeting.

**(xii)** Volunteers

## **5. Picnic in the Park**

To receive an update.

## **6. Date of Next Meeting**

The next meeting is due to be held on Monday 18 March 2019 – 7.00pm.