



## Minutes of the Staffing Committee Meeting Held on Tuesday 1st April 2025 at Lutterworth Town Council office at 7:00 PM

Those present :

Chairman : V Cooper

Councillors : D Gair, R Nunn, S Simms

Officers : C Mobbs - Town Clerk

\* Attended remotely

### **25/SC/41 Apologies**

Apologies were received from Councillor S Lonsdale and they were accepted.

### **25/SC/42 Declaration of Interest**

No declarations of interest were received.

### **25/SC/43 Appraisals**

Members were happy to accept the Appraisals/objectives set for 2025-2026 and wished for the employees to sign the form as their acceptance.

### **25/SC/44 Pay Scale Increases 2025-2026**

This item was deferred until after agenda item 25/SC/46 to allow the Town Clerk to leave the room during any discussions being made.

Members noted the Tabled Report A on pay increases together with the information with comparison salaries and cost's involved to Council and discussed the matter in depth.

A tabled Report on the recommendations made will be circulated ahead of the Town Council meeting dated Tuesday 8th April 2025.

### **25/SC/45 Employee Updates**

Members were happy to accept the information on annual leave, sickness and toil records for April 2024 to March 2025.

### **25/SC/46 LRALC Job Evaluations**

The chair of the Staffing Committee confirmed she had received a telephone call from LRALC and during the call she had interpreted that LRALC were going to put together a template letter of the rejection of the job evaluations to allow the Council to reply to their employed staff.

Members asked if the Town Council had received a letter of apology and the chairman confirmed that the Mayor had received such a letter. A Copy of the letter is appended to these minutes. It is requested that the Council to make note of the comments and to discuss if they wish to reply.

The chair of the Staffing Committee confirmed that she had spoken with the Town Clerk and the Deputy Clerk who both expressed a preference that we should move on from the incident and bring matters to a close.

**25/SC/47 Next Meeting**

The date of the next Staffing Committee meeting will be after the Annual Town Council meeting which is on Tuesday 13th May 2025 where new committee dates for 2025/26 will be determined and approved.

**Signed:**.....

**Dated:**.....