



Carol Mobbs

Town Clerk

e-mail: townclerk@lutterworth.org.uk

Coventry Road

Lutterworth

Leicestershire

LE17 4SH

Telephone: (01455) 550225

www.lutterworth.org.uk

Date: 19th February 2025

Dear Councillors,

You are hereby summoned to attend the meeting of the Lutterworth Facilities Committee on Tuesday 25th February 2025 at 7:00 PM to be held at the Lutterworth Town Council office

Members are reminded that apologies for absence for all Council meetings should be sent to the Town Clerk prior to the start of the meeting. They will only be recorded as accepted by the Council if the member has sent in their apologies and by giving reason.

Members of the press and public are welcome to attend.

Councillors: T Hirons, J Ackerley, D Gair, D Jones, R Nunn, B Poulter, G Robinson, S Simms

24/LF/56 Apologies

To receive and approve apologies for absence.

24/LF/57 Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from members of matters in which they have a discloable pecuniary interest.

24/LF/58 Bench

Following on from the Lutterworth Facilities Committee meeting dated 28th January 2025 it was requested that we investigate whether we can claim on the insurance for the damaged bench.

We have looked into this and whilst it is possible the committee need to bare in mind that it would be £125 excess and this could also increase the premiums.

The total cost of the bench is £585.00 + VAT.

24/LF/59 Skate Park

Members to discuss steps in replacing the Skate Park Equipment at Coventry Road Recreation Ground.

Please see attached report. (Pages 3 - 4)

24/LF/60 Bench Survey

Please find enclosed the Bench survey for 2025 with recommendations on. (Pages 5 - 30)

There is a remainder of £2,600 currently left in the street furniture budget.

24/LF/61 Bin Survey

Please find enclosed the Litter bin survey for 2025 with recommendations on. (Pages 31 - 76)

There is a remainder of £2,600 currently left in the street furniture budget.

24/LF/62 Maps

We have recently proceeded with an update on the current mapping software to PearGIS, this will enable the Council to create a map with all different areas of land labelled and also add in all street furniture.

The cost of the software was under the Town Clerk's spend and will come from this year's budget. This includes training for staff.

24/LF/63 Information Boards

Please find attached the revised draft of the information board inserts. (Pages 77 - 78)

From the last meeting a few amendments were requested - please see below update on them:

- 1 - To add the Funded by UK Government Logo: **Done**
- 2 - Remove Bitteswell from the map and insert a zoomed in view of the Town Centre: **this hasn't been done as the space available will not allow for a greater detailed inset map of the town centre, it would also, not look much different to the current town mapping.**
- 3 - Background of the pictures a different colour to grey: **Done**
- 4 - All the picture titles in capital case and not upper case: **Done**
- 5 - To add in the Chapel Street Christian Fellowship Church: **Done**
- 6 - Add in the George Street Toilets: **Done**
- 7 - Add the doctors surgery in: **Done**
- 8 - Add in the Police base: **The Studio have commented that they do not have a symbol for the 'Police Base', so this has not been included.**

24/LF/64 Next Meeting

The date of the next meeting will be Tuesday 25th March 2025 at 7pm to be held at the Town Council office.



**Carol Mobbs,
Town Clerk**