

**MINUTES OF THE OPEN SPACES COMMITTEE MEETING
HELD ON 21ST APRIL 2022 AT 7. 30pm
AT THE TOWN COUNCIL OFFICES.**

Present: T Hirons, J Ackerley, D Gair, S Hill, D Jones & G Robinson.

Also, in attendance: Carol Mobbs – Town Clerk.

1. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr B Howes & T Shrimpton and they were accepted.

2. TO RECEIVE ANY DECLARATIONS OF INTEREST AND TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST.

None were received.

3. TREE QUOTES FOR ROUTINE 1, 2 & 3 FOR ALL AREAS.

It was **RECOMMENDED** to accept the quotes from Shed Grounds and commence the P1 & P2 works as soon as practicable as most works are required to be undertaken in the winter months when the trees are dormant.

There would be a slight reduction in the quotes for P2 works as some works to 3 trees have had to commence as 3 trees had fallen in Saxon Meadows and required urgent attention.

4. COVENTRY ROAD RECREATION GROUND.

STEEL BARRIER.

Members noted that the steel barrier from the allotments has been placed on the Coventry Road recreation ground to allow for easier access.

REPLACEMENT OF THE WOODEN BOLLARDS.

It was **RECOMMENDED** to accept the quote in the sum of £840 plus VAT for the supply and fitting of new wooden bollards, like for like, approximately twelve in number.

FRESHAIR FITNESS EQUIPMENT.

Members noted that the fitness equipment will be serviced on 29th April 2022.

5. POPPY PLAY AREA.

It was **RECOMMENDED** that a letter is drafted to Leicestershire County Council requesting the installation of Double Yellow Lines around the Poppy Play Area on Bill Crane Way as a last resort open to the Town Council as they are not the owners of the maintenance strip.

It was further **RECOMMENDED** to forward a copy of the letter to the resident on Poppy Road who had made the complained regarding the parking on the maintenance strip.

6. REPOSITIONING OF A PLANTER.

It was **RECOMMENDED** to accept the quote in the sum of £175 to re-site the planter on the library forecourt together with a bench. Permission had been sought and had been granted.

7. BLOOMING LUTTERWORTH – Roots of Remembrance Project.

Members noted the details of the project outlining the Roots of Remembrance and that Blooming Lutterworth are organising a dedicated opening ceremony.

NEW PROJECT.

Members **RECOMMENDED** to offer their support for the new project for Stoney Hollow. Whilst there are no current set plans the Town Council also offered their support in applying for Section 106 grants to complete the project.

QUEENS JUBILEE.

Members **RECOMMENDED** granting Blooming Lutterworth permission to place removable planters around the War Memorial Cross with suitable coloured planting (purple) for the Queens Jubilee and had sought to confirm this with the Lutterworth Royal British Legion who were also in agreement.

8. RUBBISH BINS.

NEW BINS.

This agenda item has been deferred to the next Town Council meeting dated 10th May 2022 following a joint meeting with Harborough District Council and the Town Council to be held on 25th April 2022 in which there is an agenda item to discuss new bins and the waste disposal.

PURCHASE OF NEW BINS.

As per agenda item 8 above this item has also been deferred to the Town Council meeting dated 10th May 2022.

9 MEMORIAL GARDENS FLOORING.

It was **RECOMMENDED** to obtain quotes from qualified paving contractors for the relaying of the Memorial Gardens flooring rather than the maintenance team complete the works due to it being a specialist craft.

10. HDC ROAD SWEEPER SERVICES.

Member noted the information to request the road sweeper with the metal wheeled sweeper for Crescent Road due to the amount of moss on the Car Park.

11. BUS SHELTERS.

It was **RECOMMENDED** to defer the agenda until after a letter was drafted to Leicestershire County Council requesting the information in respect of Section 106 monies for Lutterworth was received by them for the provision of "safe, integrated, efficient and economic" transport services. This was to include electronic signboards giving bus information – yet this facility is not available.

It was further **RECOMMENDED** to forward the quote received from GW Shelter Solutions for the missing or replacement items required to bring the all the Town's bus shelters back to standard in the sum of £5874.00.

12. Successful Section 106 Applications.

Application 023 Cemetery Seating.

It was **RECOMMENDED** to request a quote for the Bute 6.3m Bandstand with appropriate seating to allow the Town Council to raise a purchase order for the provision of the bandstand.

This will allow the Town Council to apply to HDC for an extension of the current spend by date of 31st May 2022.

Application 024 Cemetery planting.

It was **RECOMMENDED** to request a firm quote for the Leaders Farm Cemetery planting to allow the Town Council to raise a purchase order for the provision of the planting.

13. DATE OF NEXT MEETING

The next meeting should be Thursday 16th June 2022 at 7 pm when meeting dates will be confirmed at the Annual Town Council Meeting on 17th May 2022..

Meeting closed at 20.15pm

SIGNED DATE