



Carol Mobbs

Town Clerk

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14th April 2022

OPEN SPACES COMMITTEE

Councillors: T Hirons (Chairman)
 J Ackerley
 D Gair
 Simon Hill
 B Howes
 D Jones
 G Robinson
 T Shrimpton

Dear Councillors,

You are requested to attend a joint meeting of the Lutterworth Litter Wombles and the Open Space Committee meeting to be held on **21st April 2022** commencing at **7 pm** at the **Town Council Offices**.

The Lutterworth Litter Wombles would like to show a presentation regarding the works that they undertake as it is a fast-growing community. They wish to request the support of the Town Council in supplying litter pick equipment such as pickers and Hi Vis Jackets to be able to continue their sterling works. It has been mentioned in a report from HDC that grounds crew have been assisting the Litter Wombles as their capacity for collecting waste has increased.

You are requested to attend a meeting of the Open Space Committee meeting to be held on **21st April 2022** commencing at **7.30pm** at the **Town Council Offices**.

Members are reminded that apologies for absence for all council meetings should be reported to the Town Council Office to ensure that they are correctly recorded.

The purpose of the meeting is to consider the enclosed report.

Yours sincerely

Carol Mobbs
Town Clerk

**OPEN SPACES COMMITTEE MEETING
CLERKS REPORT –**

- 1. APOLOGIES FOR ABSENCE.**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST AND TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST.**
- 3. TREE QUOTES FOR ROUTINE 1, 2 & 3 FOR ALL AREAS.**

Please find the attached tree quote(s) from Rob Hardingham, LCC and Jason Weatherall, Shed Grounds Maintenance.

We are waiting for Shed to provide a quote for Saxon Meadows P1 and routine works which was missed off their quote.

Please see attached information split between P1, P2 & Routine works (All prices net):

	Shed Grounds	LCC
P1	£875	£560
P2	£5250	£9505 (minus £790 for P2 works) £ 8715
Routine	£2030	£2789
	£8155 (Pages 7-10)	£12854 (£12064) (pages 11-14)

We have had to have Saxon Meadows P2 emergency works completed due to three trees fallen, the cost of this works was £790 plus £650 for a fallen ash tree. This was completed by LCC as the emergency works were required to be completed ASAP and they were able to complete the works the quickest.

Shed Grounds Maintenance are lower in price than LCC on the P2 and routine works and once we have received the information on the remainder P1 & Routine works for Saxon Meadows we should be able to give authority for the works to commence on the Priority Works 1 as per Open Spaces meeting dated 3rd February 2022.

4. COVENTRY ROAD RECREATION GROUND.

STEEL BARRIER.

Please be advised that the steel barrier has been place on the Coventry Road recreation ground to allow easier access to the playing field. This has been repurposed from the Lutterworth allotments. (Pages 15-16)

REPLACEMENT OF THE WOODEN BOLLARDS.

We have received a quote from a contractor for the supply and fitting of new bollards, like for like, which is approximately twelve in number as he did a survey of the site with the deputy clerk and the maintenance supervisor. This will cost £840.00 in total. (Pages 17-18)

We have received a further quote for replacement steel bollards – 2 styles:

60 Square posts £3795
Sixty round posts £4152

Plus, a quote for fitting for the above would cost £1640 – total £5435 (square) or £5792 (round).
(Pages 19-28)

FRESHAIR FITNESS EQUIPMENT.

The fitness equipment will be serviced on 29th April 2022 as per the agreement at the Open Spaces meeting dated 3rd February 2022.

5. POPPY PLAY AREA.

We have received a further email from the resident on Poppy Road. Please see emails attached, last email dated 24th February 2022.

The Town Council has sort clarification on the maintenance strip for Poppy Play Area and it would seem the consensus is that as the area is under a section 38 agreement but to date it has not been signed over and it may be a while before this happens.

The resident is asking if we are going to be placing signs as it has become a mud pit.

Should the committee decide that signs should be placed on the area we are only able to place signs on the park and not the maintenance strip. These signs will be set back from the road and would they make any difference as residents are going to park whether there is a sign or not. (Pages 29-38)

6. REPOSITIONING OF A PLANTER.

It had been agreed that the planter situated on the pavement outside of the Greyhound Coaching Inn is to be re-sited on the library forecourt together with a bench which had been removed from just in front of the traffic lights on the corner of Market Street and George Street. Please find the quote for the moving of the planter which will be done on a Sunday when the traffic is reduced. (Pages 39-40)

7. BLOOMING LUTTERWORTH – Roots of Remembrance Project.

The chair of Blooming Lutterworth has provided the committee with a project outline for the Roots of Remembrance. Which is the Royal Horticultural Societies project in remembrance of those who have died during the Covid Pandemic.

Blooming Lutterworth have commenced with the planting of trees and are going to edge the area with edging logs, membrane, and bark. The Scouts are growing plants and bulbs which will be set.

Blooming Lutterworth will organise a dedicated opening ceremony. (Pages 41-42)

NEW PROJECT.

Blooming Lutterworth would like to further the Town Council's support for the project for Stoney Hollow. They would like to improve the aesthetics of the entrance to Lutterworth from the Motorway with improving the bedding area below the White Horses and presently there are not set plans. (Pages 43-46)

QUEENS JUBILEE.

Blooming Lutterworth would like permission to place the removable planters around the War Memorial Cross with suitable coloured planting (purple) for the Queens Jubilee the same as they had done for the VE day centenary.

8. RUBBISH BINS.

NEW BINS.

The Town clerk has heard from HDC regarding new bins to be advised that other districts to be advised that local councils are providing their own bins and are either dealing with the collection themselves or inviting private companies to tender for emptying them.

PURCHASE OF NEW BINS.

We have been sourcing replacement bins and there are two main suppliers Broxap and Glasdon. Still awaiting Glasdon quote and will forward as soon as it is received.

Broxap have two bins a single a double: please see the attached quote which would include the Town Council logo and the pyramid shaped top but not ashtray:

Single bin

Quantity one £472.95 – Quantity 10 £359.95 (total £3599.50)

Double bin

Quantity one £583.95 – Quantity 10 £469.95 (total £4699.50)

Quotations are for 10 bins as we require 8 new ones and will have 2 for spare or towards the outer Town bin survey. (Pages 47-50)

9 MEMORIAL GARDENS FLOORING.

The maintenance team have confirmed they could complete the memorial gardens flooring, but it will take between 7 – 10 working days (possible longer) and they are not sure if they could successfully source the same paving.

10. HDC ROAD SWEEPER SERVICES.

We have managed to gain the services of the road sweeper for the car parks on Coventry Road, Crescent Road, and Leaders Farm Cemetery on Wednesday 6th April 2022 at the reduced cost of £60 per area total cost's £180.

The HDC operative has requested that we should request the road sweeper with the metal wheeled sweeper for Crescent Road due to the amount of moss. Please see the attached photograph. (Pages 51-52)

11. BUS SHELTERS.

We have received a quote GWQ923 from GW Shelter Solutions for the missing or replacement items required to bring the all the Town bus shelters back to standard in the sum of £5874.00. (Pages 53-56)

He has also provided a further quote GWQ923.1 for a new shelter for comparison. (Pages 57-60)

12. Successful Section 106 Applications.

Application 023 Cemetery Seating.

We have received the funding for both applications and due to a current spend by date of 31st May 2022 we need to get the project to a position that a purchase order can be issued, and confirmation sent to HDC confirming the commitment to spend the grant. This should facilitate an extension to the spend by dates.

Please find the attached information received in respect of a new shelter and seating. (Pages 61-80).

Application 024 Cemetery planting.

Same as above.

Please find the attached information and further details will be circulated on the evening to allow a recommendation to be made to full Town Council. (Pages 81-84).

13. DATE OF NEXT MEETING

The next meeting should be Thursday 16th June 2022 at 7 pm.



Carol Mobbs
Town Clerk