

**MINUTES OF THE EVENTS COMMITTEE MEETING
HELD ON 17 JANUARY 2022 AT 7.30PM
AT THE TOWN COUNCIL OFFICE**

Attendance:

Cllr V Cooper (VC), Cllr R Coleman (RC), Cllr S Jamieson (SJ), Cllr R Nunn (RN), Cllr B Zilberts (BZ) and B Duesbury (BD)

Also in attendance A Zafiri (AZ) from Lutterworth Chippy

1. Apologies

Cllr P Beadle (PB), Cllr D Jones (DJ), Cllr G Robinson (GR) Cllr T Shrimpton (TS), Cross Counties Radio (CCR) and V Thornton (VT)

2. Declaration of Pecuniary Interest and Dispensation Requests

None were received.

3. Christmas Lights Switch On 2021

i. Budget.

Members were pleased with the final budget for the event.

ii. An overview of how the event went.

Members were overall very pleased with how the event went and have received a lot of positive comments from members of the public. A few points that were made:

- Events Officer to arrange a meeting with the lighting contractors regarding the lights on Church Street that were missed off the installation and to also discuss what can go in their place in 2022.
- Following comments made regarding the noise of the fireworks, members asked the Events Officer to look into the possibility of low noise fireworks.
- As the Santa's Grotto was as popular as ever, members discussed the possibility of extending this over the weekend so people are not turned away on the night because of limited timings.
- The main concern was marshalling. As the main source of marshalling comes from the Rotary Clubs of Lutterworth, members want to expand this and look into other organisations that might be able to provide volunteers. A volunteer recruitment drive might be needed.
- Members also asked the Events Officer to get prices for an external company to provide the traffic management at the event as an alternative.

iii. Letter from Lutterworth Chippy.

AZ, proprietor of Lutterworth Chippy, had previously written to the Town Council regarding the detrimental effect the positioning of the stage has on his business on the event of the event. Members discussed in length with AZ the possible solutions to this problem and have agreed to do a site survey to see if there is any other place the stage could be positioned or if an alternate power source can be used for the PA system so that the front cab can be removed on the night.

4. Queen's Platinum Jubilee

Members **RECOMMENDED** participating in the national Beacon Lighting on Thursday 2nd June 2022 and also to hold a Picnic in the Park style event on Sunday 5th June 2022. More discussions will be had at upcoming meetings however members asked the Events Officer to publish these dates on social media and the website so members of the public know what the plans are.

Members **RECOMMENDED** adding the quotation for the Beacon of £1200 to the budget and coming up with a full breakdown of costs to discuss at the next meeting.

5. 2022 Road Closures

Members **RECOMMENDED** applying for the road closures for Remembrance Sunday and Christmas Lights Switch On with the same template as 2021. The only change being to the application for Remembrance Sunday by closing the entire length of George Street from 10.00am – 12.30pm to ensure the safety of those forming up outside of the Wycliffe Rooms for the parade.

6. Date of Next Meeting

Monday 21st February 2022 – 7.30pm

Meeting closed at 8.34pm

Signed:.....

Date:.....