



Lutterworth Town Council

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Town Clerk

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13th December 2021

MEETING OF THE ADMINISTRATION, FINANCE & DEVELOPMENT COMMITTEE

Councillors:

- S Hill (Chair)
- J Ackerley
- P Beadle
- R Coleman
- V Cooper
- T Hirons
- B Howes
- D Jones
- R Nunn
- B Poulter
- G Robinson

Dear Councillors,

You are hereby Summoned to attend the meeting of **ADMINISTRATION, FINANCE & DEVELOPMENT** on **Tuesday 21st December 2021** commencing at **7.30pm**.

The purpose of the meeting is to consider the enclosed agenda.

Members are reminded that apologies for absence for all council meetings should be reported to the Town Council office to ensure that they are correctly recorded.

**ADMINISTRATION, FINANCE & DEVELOPMENT COMMITTEE.
TUESDAY 21ST DECEMBER 2021 AT 7.30PM.
LUTTERWORTH TOWN COUNCIL OFFICE
CLERKS REPORT**

1. APOLOGIES FOR ABSENCE.

2. TO RECEIVE ANY DECLARATIONS OF INTEREST AND TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST.

3. BANKING/MANDATES.

Nothing to report.

4. LUTTERWORTH TOWN BOWLS CLUB TENANCY AGREEMENT.

To discuss the bowls club tenancy agreement that expires on the 31/03/2022 see tabled report APPENDIX A.

5. ST MARYS CHURCH MAINTENANCE CONTRACT.

See tabled report APPENDIX B

The St Mary's Churchyard maintenance contract runs out on 31st March 2022. They have put together a report explaining the costs involved for the Town Council to investigate an increase in the support they offer.

Due to issues with the frequency and condition of the churchyard, the contract was adjusted to allow the contractor to bring in a second person to assist. The contract will remain at the same number of days but spread over 8 months rather than the original 12 months.

6. RA0019 LITTER COLLECTION

To be discussed see tabled report APPENDIX C.

7. DATE OF NEXT MEETING

The date of the next meeting is preliminary booked for Thursday 24th February 2022 at 7.30pm.



Carol Mobbs

Town Clerk