

**MINUTES OF THE LUTTERWORTH TOWN COUNCIL MEETING
HELD ON 11th DECEMBER 2018 AT THE COUNCIL OFFICES
COMMENCING AT 7PM**

Present: The Town Mayor, Councillor B Poulter
Deputy Town Mayor, Councillor T Hirons
Councillors J Ackerley, D Gair, R Cable, S Hill, B Howes, D Jones, M Perks, P
Toye & B Zilberts.

Also Present: Deputy Clerk
1 member of the Public.

1. APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr G Robinson.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

Cllr J Ackerley declared a non-pecuniary interest in S106 Community Facilities Grant as a District Councillor of Harborough District Council and would refrain from voting

Cllr P Toye declared non-pecuniary interest in S106 Community Facilities Grant as he holds a position within the organisation and would refrain from voting

3. MINUTES, LUTTERWORTH TOWN COUNCIL

RESOLVED that the minutes of the Lutterworth Town Council meeting held on 13th November 2018 be signed by the Town Mayor as a correct record.

4. MINUTES, PLANNING, HIGHWAYS & GRANTS COMMITTEE

a. **RESOLVED** that the minutes of the Planning, Grants and Highways Committee meeting held on 4th December 2018 be signed by the Town Mayor as a correct record and that the minutes be adopted.

b. It was further **RESOLVED** to approve the recommendations contained therein.

5. MINUTES, ADMINISTRATION, FINANCE AND DEVELOPMENT COMMITTEE

a. **RESOLVED** that the minutes of the Cemetery, Parks and Recreation Committee meeting held on 27th November 2018 be signed by the Town Mayor as a correct record and that the minutes be adopted.

b. It was further **RESOLVED** to approve the recommendations contained therein as Cllr B Howes confirmed to the council that the final budget figures will go to January's full council meeting once the grass cutting tenders are finalised and the tax base rate figure are released which will possibly have an impact on the estimated budget figures.

6. TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor reported his attendance as follows:

30th November – Attended the LTC Lights Switch on Event in the Town Centre where he awarded the certificates & prizes to the winners of the Lutterworth Shop Window competition as well as switching on the Town Lights & commencing the Fireworks show. The Town Mayor gave thanks to everyone involved and to Mrs Guy who did an excellent job in bringing people together, to make it a wonderful event.

2nd December – Had the honour & privilege of starting the Santa Fun Run as well as issuing the participants with their medals.

On this topic, the Mayor stated that he understood that this year's event was John Turner's last, after 10 years, so many thanks to him for all his hard work and hopefully someone will come forward to run the 2019.

Cllr's agreed that a letter of thanks be sent to John Turner on behalf of the council.

9th December – attended the HDC's Civic Service held at St Dionysius' Church in Market Harborough.

Another item he wishes to include is the work done by Lutterworth Rotary and Elaine Turner and her team for the excellent work done to the raised flower beds in Market Street.

7. COMMENTS FROM THE PUBLIC

CLERKS REPORT.

1. FINANCE

ACCOUNTS PAID AND TO BE PAID

- (i). BACS Payments totalling £34,567.43
- (ii). Bank reconciliation was noted by Members
- (iii). Ratified Payments were noted

2 PLANNING MATTERS

a. Planning Applications

- 18/01970/FUL – Proposed alterations and change of use to three dwellings associated landscaping and parking – Old Police Station, Lower Leicester Road, Lutterworth, LE17 4NG

- 18/01971/LBC – Proposed alterations and change of use to three dwellings with associated landscaping and parking. Internal alterations with new windows, doors, rooflights and raising of roof. Old Police Station, Lower Leicester Road, Lutterworth, Leicestershire, LE17 4NG.

RESOLVED that both planning applications be dealt with as a whole and that the council accept the planning applications otherwise objections raised could mean an empty building left to its own defences.

3 COVENTRY ROAD CAR PARK

A recommendation had been made by the Town Clerk to hold things in abeyance until further information received.

It was **RESOLVED** that further investigations are to take place to ascertain CCTV imagery together with any information from associated organisations to enable the council to make a fully informed decision at the next council meeting in January 2019. The deadline to receive this information to be 8th January 2019.

Town Clerk investigate the costings involved with regards to the purchase of items required with locking the gates, barriers etc together with contacting HDC to see if there are any monies available towards the costing.

4 HONORARY FREEDOM OF THE TOWN

It was **RESOLVED** that in general all Councillors were in support of this perhaps with a few minor changes to the Policy Statement.

It was **RESOLVED** that it be agreed in principle and to look at the suggestions in respect of any changes required

Cllr B Howes informed the meeting that a budget had been set for the introduction of Honorary Freedom scrolls.

5 VISITORS LOG

Members noted the log

6 REQUESTS FOR ADDITIONAL LITTER BINS IN LUTTERWORTH

It was agreed to be added to the Agenda for the joint LTC/HDC meeting on 10th January 2019.

7 ALLOTMENT UPDATES

Cllr B Howes updated the council on the allotments and had confirmed that there had been the first site meeting held and the field had now been sprayed and ploughed. Also that long lead time items had been ordered.

De Verdon Road allotment holders have all been sent a letter confirming that all items will require removal and the site must be made clear by 31st March 2019. Skips will be made available from January 2019 to allow the disposal of allotment associated items only. It also confirmed that a site at The Lutterworth Allotments would be made available for the storage of items associated with the allotments only.

It was RESOLVED that:-

- The lease be signed.
- The invoice in the sum of £23702.50 should be paid to Trumans

8 S106 COMMUNITY FACILITIES GRANT

RESOLVED that the Town Council support the application

9. VACANCY ON THE PLANNING, HIGHWAYS & GRANT COMMITTEE

Cllr Piper having resigned from the committee, it was **RESOLVED** that Cllr R Nunn should replace him on the committee.

10. LUTTERWORTH EAST SDA COMMUNITY PARTNERSHIP GROUP

HDC had set representation to the group as the Town Clerk plus one member to attend meetings.

Cllr D Gair commented that due to the proximity to Lutterworth we would be better served to have two Councillors as representatives.

It was **RESOLVED** that The Town Clerk write to HDC requesting that the Clerk and two Councillors should again be considered to attend. If this request is refused, then HDC be informed that our attendees at such meetings would be Cllr D Gair & Cllr R Nunn.

11. PICNIC IN THE PARK

Following the advert for interested parties in the Swift Flash, 4 organisations had expressed an interest in being involved. It was agreed, as per the Clerk's recommendation, that members of the Events Committee should discuss the proposals with the interested parties with a recommendation of their preferred choice to the full Council meeting in January 2019.

12. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

None Received.

13. REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE TOWN COUNCIL

- Cllr Hirons on the Tourism Meeting

Cllr T Hirons confirms they have had a positive response Go Leicestershire in respect of proposals to Coach Companies. A further meeting of the Tourism group is to be held early in 2019.

- Cllr J Ackerley on Dementia Friends - this item be included as an Agenda item in the Council meeting in January 2019.
- Members reminded of the joint HDC/LTC meeting to take place on 10th January 2019.

Cllr J Ackerley confirmed that at a recent meeting of a survey of special expenses it had been agreed that The Dunley Way football club be removed but 3 additional Recreation Grounds are to be added to LTC.

It was agreed that The Town Clerk contact HDC as they had promised a report on devolution of services, special expenses and an up to date policy due to the recent meeting with regards to special expenses having taken place.

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The meeting closed at 8.18pm.

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Signed:

Date: