

**MINUTES OF THE CEMETERY, PARKS AND RECREATION COMMITTEE MEETING
HELD ON 25 OCTOBER 2018
AT THE COUNCIL OFFICES, COMMENCING AT 1.30PM.**

Present Councillors D Jones (Chair), J Ackerley, T Hirons, B
 Howes, G Robinson, J Gardner, B Poulter, M Perks &
 S Hill.

Town Clerk – Mr A Ellis

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS ON MATTERS IN WHICH MEMBERS HAVE A PECUNIARY INTEREST

None were received

3. MEMORIAL GARDEN

RESOLVED that replacement fir tree (*Thuja occidentalis* 'Smaragd') be purchased for the memorial garden £349.20 plus delivery subject to the hole being suitable prior to purchase.

4. LEADERS FARM CEMETERY UPDATES

- a. Box hedging – **RESOLVED** to accept a quote of £821.02
- b. Metal Fencing – It was noted that there was a possibility of S106 funding. The designs were considered and it was decided to look at a more ornate fence design.
- c. Archway – Members were happy with the arch design and would like to see some design options for the wording
- d. Cemetery Shelter – Members were happy with the Fairbrother gazebo but with no sides

5. GRASS CUTTING

The clerk went through the series of recommendation from the Grass Cutting Work Party.

Verges

RECOMMEND to contract out the verge cutting based on 15 cuts per annum (fortnightly) and the spraying of obstacles 4 times per annum over a three year period.

Churchyard

RECOMMEND to enter into a management agreement with St Marys Church.
Key terms as follows:-

- £4,000 per annum paid quarterly in arrears
- 3 year term
- If the church closes the churchyard then the agreement becomes void
- The ability to withhold payment if the maintenance of the churchyard is below standard.

Regent Court Horses

RECOMMEND continuing to look at artificial turf but also to add to the contract based on 15 cuts per annum

Dog Waste

RECOMMEND adding to the contract

Parks, Cemetery and Open Spaces

RECOMMEND bringing in house. It is further **RECOMMENDED** to:-

- a. Purchase a Toro LT-F3000 Triple Flail Mower for no more than £31,351.71.
Clerk to see if there is a better deal at SALTEX
- b. Employ a grounds person on a season part time basis with the job description, person specification, terms and conditions and recruitment delegated to the Staffing Committee
- c. Look at purchasing a sitesafe container for storage at the rear of the office.
Clerk to check necessary planning

Meeting closed at 2.40pm

Signed.....

Dated.....