

**MINUTES OF THE LUTTERWORTH TOWN COUNCIL MEETING
HELD ON 11 SEPTEMBER 2018 AT THE COUNCIL OFFICES
COMMENCING AT 7PM**

Present: The Town Mayor, Councillor B Poulter
Deputy Town Mayor, Councillor T Hirons
Councillors R Cable, D Gair, J Gardner, D Jones, M Perks, G Robinson & B Zilberts

Also Present
Town Clerk
7 members of the Public

18/88 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr J Ackerley, R Coleman, B Howes & P Toye

18/89 DECLARATIONS OF INTEREST AND DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

Cllr G Robinson declared a non-pecuniary interest as a member of Harborough District Council planning committee
Cllr M Perks declared a non-pecuniary interest as a Town Estates Trustee

18/90 CO-OPTION – SWIFT WARD

Three candidates were given the opportunity to speak to members about themselves and why they wanted to be a Councillor. Each candidate was proposed and seconded and a vote was taken. It was then **RESOLVED** that Mr Simon Hill be co-opted as a Town Councillor. Cllr S Hill read the declaration of acceptance of office and joined the meeting.

18/91 MINUTES, LUTTERWORTH TOWN COUNCIL

RESOLVED that the minutes of the Lutterworth Town Council meeting held on 10 July 2018 be signed by the Town Mayor as a correct record.

18/92 MINUTES, PLANNING, HIGHWAYS & GRANTS COMMITTEE

- a. **RESOLVED** that the minutes of the Planning, Grants and Recreation Committee meeting held on 7 August 2018 be signed by the Town Mayor as a correct record and that the minutes be adopted.
- b. It was further **RESOLVED** to approve the recommendations contained therein

18/93 MINUTES, PLANNING, HIGHWAYS & GRANTS COMMITTEE

- a. **RESOLVED** that the minutes of the Planning, Grants and Recreation Committee meeting held on 4 September 2018 be signed by the Town Mayor as a correct record and that the minutes be adopted.

18/94 MINUTES, CEMETERY, PARKS AND RECREATION COMMITTEE

- a. **RESOLVED** that the minutes of the Cemetery, Parks and Recreation Committee meeting held on 30 August 2018 be signed by the Town Mayor as a correct record and that the minutes be adopted.

18/95 MINUTES, EVENTS COMMITTEE

- a. **RESOLVED** that the minutes of the Events Committee meeting held on 20 August 2018 be signed by the Town Mayor as a correct record and that the minutes be adopted.
- b. It was further **RESOLVED** to approve the recommendations contained therein

18/96 MINUTES, STAFFING COMMITTEE

RESOLVED that the minutes of the Staffing Committee meeting held on 21 August 2018 be signed by the Town Mayor as a correct record and that the minutes be adopted.

18/97 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor reported his attendance as follows:

16th August – Attended a photo shoot of the installation of the WW1 soldier silhouette at the Memorial Gardens.

1st September – Attended a Celebration of the Quilling at the Lutterworth College.

5th September – attended the inaugural meeting of Blooming Lutterworth

7th September – attended the HDC Chairman's Charity Lunch at Great Glen

18/98 COMMENTS FROM THE PUBLIC

18/99 FINANCE

ACCOUNTS PAID AND TO BE PAID

- (i). BACS Payments totalling £9,817.10 be paid
- (ii). Bank reconciliation was noted by Members
- (iii). Ratified Payments were noted

18/100 PLANNING MATTERS

a. Planning Applications

- (i) 18/01430/FUL – Erection of a two storey and single storey rear extension – 36 Macaulay Road, Lutterworth LE17 4XB

No objections

- (ii) 18/01315/FUL – Erection of a temporary construction wrap around timber veranda with polycarbonate roof and wooden shed 5x 7 (retrospective) 1 Elanor Mews, Gladstone Street, Lutterworth LE17 4EA

No objections

b. HDC Local Plan

- (i) The Harborough Proposed Submission Local Plan Guidance Notes and preamble notes from the planning inspector

Members noted the information

- (ii) Marrons Planning – pre-consultation on Lutterworth East

It was agreed the Cllrs M Perks and D Gair would attend the stakeholder event on the 20th September. The Clerk was instructed to place notices during the public consultation event that the Town Council would like to hear comments from residents

It was further agreed to meet with Marrons Planning on the 2nd October at 7pm with the Planning Committee meeting moved to 6.30pm.

18/101 LUTTERWORTH TOWN ESTATES CHARITY

- a. It was **RESOLVED** to support the Town Estates Charity in building a new museum and to apply for a community grant
- b. It was **RESOLVED** to appoint Cllr R Coleman as a Town Council representative on the Town Estates Charity until October 2022

18/102 LUTTERWORTH TOWN TRAIL

It was **RESOLVED** to form a work party to update the town trail with the Events Officer. The work party will consist of

Cllrs G Robinson, T Hirons and D Jones.

18/103 ENERGY EFFICIENCY EVENT

RESOLVED to purchase 50 room comfort monitors at 90p each for the event

18/104 VISITORS LOG

Members noted the log. The information needed tweaking and this should be looked at by the Staffing Committee

18/105 ALLOTMENT UPDATE

The Clerk updated Members on the progress of the allotment.

New Heads of Terms for the De Verdon site lease extension were being drafted by HDC.

The Fairacre road maintenance contribution was discussed and it was agreed that LCC should be requested to provide a figure based on a 10% contribution.

18/106 COMMITTEE & WORK PARTY VACANCIES

RESOLVED that the following Members be added to Council Committees as follows

Cemetery, Parks and Recreation Committee – Cllrs S Hill and D Gair

Events Committee – Cllrs B Piper and R Coleman

Staffing Committee - Cllr S Hill

18/107 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Mrs R Page reported to Members on the following

- LCC Budget Setting
- National Planning Framework
- HDC Have now met their 5 year housing supply
- Modification in the Leicestershire Growth Plan
- A Boards in Lutterworth and how the town council can help

18/84 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE TOWN COUNCIL

- a. Harborough district Tourism Steering Group Meeting – 25 July 2018

A discussion followed on from the report and it was agreed to form a work party to look at tourism for Lutterworth. The work party will consist of Cllrs J Gardner, S Hill, B Poulter, T Hirons and G Robinson

- b. Harborough District Council and Lutterworth Town Council joint meeting – 17 July 2018
- c. Annual Parish Liaison Meeting – 7th November 2018 – names to the Clerk
- d. S106 meeting – 16th August 2018
- e. Brainstorming meeting – 23 August 2018
- f. Healthcare in Lutterworth Work Party

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The meeting closed at 8.47pm.

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Signed:

Date: