

**MINUTES OF THE LUTTERWORTH TOWN COUNCIL MEETING
HELD ON 12 SEPTEMBER 2017 AT THE COUNCIL OFFICES
COMMENCING AT 7PM**

Present: The Town Mayor, Councillor M Perks
The Deputy Town Mayor, Councillor N Ackerley
Councillors J Ackerley, D Gair, J Gardner, T Hirons, B Poulter, G Robinson, S
Todd, P Toye,

17/54 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr's R Coleman, B Howes, D Jones, I Staples and B Zilberts

17/55 DECLARATIONS OF INTEREST AND DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

Cllr J Ackerley declared a non-pecuniary interest in all planning matters as a member of the Planning Committee on Harborough District Council.

17/56 MINUTES, LUTTERWORTH TOWN COUNCIL

RESOLVED that the minutes of the Lutterworth Town Council meeting held on 11 July 2017 be signed by the Town Mayor as a correct record with the following amendments:-

17/36 Delete "pecuniary"

17/57 MINUTES, CEMETERY, PARKS AND RECREATION COMMITTEE

RESOLVED that the minutes of the Cemetery, Parks and Recreation Committee meeting held on 23 August 2017 be signed by the Town Mayor as a correct record, that the minutes be adopted and that all recommendations contained therein be approved.

17/58 MINUTES, PLANNING AND GRANTS COMMITTEE

RESOLVED that the minutes of the Planning and Grants Committee meeting held on 1 August 2017 be signed by the Town Mayor as a correct record, that the minutes be adopted and that all recommendations contained therein be approved.

17/59 MINUTES, PLANNING AND GRANTS COMMITTEE

RESOLVED that the minutes of the Planning and Grants Committee meeting held on 5 September 2017 be signed by the Town Mayor as a correct record, that the minutes be adopted and that all recommendations contained therein be approved.

17/60 MINUTES, EVENTS WORKING PARTY - 24 JULY 2017

Deferred until the next meeting

17/61 MINUTES, EVENTS WORKING PARTY – 21 AUGUST 2017

RESOLVED that the minutes of the Events Working Party meeting held on 21 August 2017 be signed by the Town Mayor as a correct record, that the minutes be adopted and that all recommendations contained therein be approved.

17/62 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor reported his attendance at the Passchendaele Memorial Service

The Deputy Town Mayor attended the funeral of former Town Councillor, Town Mayor and District Councillor John Shaw

17/63 COMMENTS FROM THE PUBLIC

17/64 FINANCE

(i) ACCOUNTS PAID AND TO BE PAID

- a. BACS Payments totalling £12,472.40 be paid
- b. Bank reconciliation was noted by Members
- c. Ratified Payments made between 12 July and 5th September were noted

17/65 PLANNING MATTERS

- a. Planning Applications
 - (i) 17/01423/FUL – Change of use of land to beer garden (retrospective) - 4 Station Road, Lutterworth

No objections
 - (ii) 17/01445/FUL – Erection of detached unit (A1) and associated service yard and car parking – LHS corner of George Street, Lutterworth

Objections raised as follows
 - Visibility will be difficult for large delivery vehicle and will be difficult to manoeuvre in and out of the site
 - (i) 17/01486/FUL – Erection of a two storey side extension – 20 Maino Crescent , Lutterworth

No objections
- b. HDC Local Plan

It was RESOLVED that the Clerk in consultation with the Mayor contact HDC to arrange a more suitable date for the public drop in event. It was also agreed to arrange a councillor briefing session on the 3rd October starting at 5.30pm

17/66 COMMITTEE AND WORK PARTY APPOINTMENTS

RESOLVED to appoint Cllr J Gardner onto the following committees

- Admin Finance and Development
- Cemetery, Parks and Recreation Committee
- Social Media Work Party

- Events Work Party

17/67 TOWN COUNCIL EVENTS

RESOLVED to form a work party consisting of Cllrs T Hirons, G Robinson, R Coleman, P Toye, N Ackerley, M Perks, B Poulter and J Gardner to examine the future of all of the Town Council Events and make recommendations for any improvements.

17/68 THE 2018 TOWN GUIDE – LOCAL AUTHORITY PUBLISHING

RESOLVED appoint Local Authority Publishing to produce a Town Guide for 2018. A work party consisting of Cllrs G Robinson, P Toye and T Hirons with officer support be formed.

17/69 COVENTRY ROAD RECREATION GROUND – REQUEST FOR USE

RESOLVED to allow Pinders Circus to use the Coventry Road Recreation Ground at a cost of £50 per day non trading and £100 per day trading.

17/70 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Cllr J Ackerley updated Members of the HDC Local Plan

17/71 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE TOWN COUNCIL

- a. Lutterworth Town Hall Trustees Minutes – 18 August 2017 – Noted
- b. Lutterworth & District museum 5th July & 26th July 2017 – Noted

17/72 CONFIDENTIAL

RESOLVED that due to the confidential nature of the following items of business and “because publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted, the public and the press be excluded from the remainder of the meeting” and that:

“because the business to be discussed is of a confidential nature relating to members of the staff, the public and the press be excluded from the remainder of the meeting”.

17/73 DE VERDON ALLOTMENTS

RESOLVED to sign and seal the lease which will extend the lease of the De Verdon Allotments until December 2018.

17/74 MINUTES, STAFFING COMMITTEE

RESOLVED that the minutes of the Staffing Committee meeting held on 22nd August 2017 be signed by the Town Mayor as a correct record, that the minutes be adopted and that all recommendations contained therein be approved.

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The meeting closed at 8.20pm.
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Signed:

Date: