



Lutterworth Town Council

QUALITY
TOWN
COUNCIL

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Lutterworth
Leicestershire
LE17 4SH

Andrew Ellis

Clerk to the Council

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At 6.30pm Marrons Planning will present a proposed planning application to the Town Council – see attached map

7th September 2017

Dear Councillor

You are hereby **Summoned** to attend the meeting of Lutterworth Town Council on Tuesday 12th September 2017 at the Council Offices commencing at **7pm**

The purpose of the meeting is:-

1. To receive and approve apologies for absence
2. To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest
3. To approve as a correct record the minutes of the Lutterworth Town Council meeting held 11 July 2017
4. To approve as a correct record the minutes of the Cemetery, Parks and Recreation Committee meeting held on 23 August 2017 and to approve the recommendations contained therein
5. To approve as a correct record the minutes of the Planning & Grants Committee meeting held on 1st August 2017, to adopt the minutes and to approve the recommendations contained therein
6. To approve as a correct record the minutes of the Planning & Grants Committee meeting held on 5 September 2017, to adopt the minutes and to approve the recommendations contained therein
7. To approve as a correct record the minutes of the Events Work Party meeting held on 24 July 2017, to adopt the minutes and to approve the recommendations contained therein
8. To approve as a correct record the minutes of the Events Work Party meeting held on 21 August 2017, to adopt the minutes and to approve the recommendations contained therein
9. To receive the Town Mayor's announcements
10. To receive comments from the public
11. To consider the Clerks report

Yours sincerely

Clerk to the Council

Members are reminded that apologies for absence for all council meetings should be reported to the Town Council Office to ensure that they are correctly recorded correctly.