

**MINUTES OF THE LUTTERWORTH TOWN COUNCIL MEETING
HELD ON 9 MAY 2017 AT THE COUNCIL OFFICES
COMMENCING AT 7PM**

Present: The Town Mayor, Councillor G Robinson
The Deputy Town Mayor, Councillor M Perks
Councillors J Ackerley, N Ackerley, R Coleman, D Gair, D Jones, B Poulter, B Howes, T Hirons, P Toye and B Zilberts

17/01 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr's M Sutton, I Staples and S Todd

17/02 DECLARATIONS OF INTEREST AND DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

None were received.

17/03 MINUTES, LUTTERWORTH TOWN COUNCIL

RESOLVED that the minutes of the Lutterworth Town Council meeting held on 11 April 2017 be signed by the Town Mayor as a correct record.

17/04 MINUTES, PLANNING AND GRANTS COMMITTEE

RESOLVED that the minutes of the Planning and Grants Committee meeting held on 2 May 2017 be signed by the Town Mayor as a correct record, that the minutes be adopted and that all recommendations contained therein be approved.

17/05 MINUTES, EVENTS WORKING PARTY

RESOLVED that the minutes of the Events Working Party meeting held on 2 May 2017 be signed by the Town Mayor as a correct record, that the minutes be adopted and that all recommendations contained therein be approved.

17/06 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor reported her attendance at the following events since the last Town Council meeting:-

21 st April	Civic Dinner
29 th April	Lutterworth Football Club match

17/07 COMMENTS FROM THE PUBLIC

PC Cooper gave members an update on local policing issues which was well received.

17/08 FINANCE

(i) ACCOUNTS PAID AND TO BE PAID

BACS Payments totalling £7178.55 be paid

Cheque Payments Totalling £470 be paid

17/09 PROPOSED NEIGHBOURHOOD PLAN

It was **RESOLVED** to pursue a Neighbourhood Plan with the Town Council acting as the body making the application and that the Designated Neighbourhood area be the parished area of Lutterworth.

The Clerk is given delegated powers to register the Designated Neighbourhood Area subject to Harborough District Council approval and to apply for government funding towards the Neighbourhood Plan.

The Clerk to arrange a meeting with Matthew Bills of Harborough District Council

17/10 SPECIAL EXPENSE CHARGES FOR LUTTERWORTH

RESOLVED that the Clerk submit a Freedom of Information request to Harborough District Council requesting a detailed breakdown of the special expense charges for 2016/17 and the proposed budget for 2017/18.

17/11 FAIRACRE ALLOTMENT SITE – LICENSE AGREEMENT FOR ACCESS ON TO LAND

RESOLVED to sign the license agreement

17/12 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Noted

17/13 REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS ON BEHALF OF THE TOWN COUNCIL

17/14 INFORMATION ITEMS

17/15 CONFIDENTIAL

RESOLVED that due to the confidential nature of the following items of business and “because publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted, the public and the press be excluded from the remainder of the meeting” and that:

“because the business to be discussed is of a confidential nature relating to members of the staff, the public and the press be excluded from the remainder of the meeting”.

17/16 FAIRACRE ALLOTMENT SITE

RESOLVED that the Council agrees in principal to fee structure in regard to the sale of land for the Fairacre Allotment site and that the Clerk works with the landowner to draft a formal Heads of Terms Agreement

17/17 NOTES FROM THE STAFFING BRAINSTORMING MEETING – 25th APRIL 2017

It was agreed that staff should keep a record of public and councillors who visit and telephone the office and the nature of the visit and that the staffing committee review the data in six months time.

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The meeting closed at 7.50pm.

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Signed:

Date: