



Lutterworth Town Council

QUALITY
TOWN
COUNCIL

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Andrew Ellis

Clerk to the Council

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3rd May 2017

Dear Councillor

You are hereby **Summoned** to attend the meeting of Lutterworth Town Council on Tuesday 9th May 2017 at the Council Offices commencing at **7pm**

The purpose of the meeting is:-

1. To receive and approve apologies for absence
2. To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest
3. To approve as a correct record the minutes of the Lutterworth Town Council meeting held on 11 April 2017
4. To approve as a correct record the minutes of the Planning & Grants Committee meeting held on 2 May 2017, to adopt the minutes and to approve the recommendations contained therein
5. To approve as a correct record the minutes of the Events Working Party meeting held on 24 April 2017, to adopt the minutes and to approve the recommendations contained therein
6. To receive the Town Mayor's announcements
7. To receive comments from the public
8. To consider the Clerks report

Yours sincerely

Clerk to the Council

Members are reminded that apologies for absence for all council meetings should be reported to the Town Council Office to ensure that they are correctly recorded correctly.