



# Lutterworth Town Council

QUALITY  
TOWN  
COUNCIL

Coventry Road  
Lutterworth  
Leicestershire  
LE17 4SH

**Andrew Ellis**

*Clerk to the Council*

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8<sup>th</sup> March 2017

Dear Councillor

You are hereby **Summoned** to attend the meeting of Lutterworth Town Council on Tuesday 14<sup>th</sup> March 2017 at the Council Offices commencing at **7pm**

The purpose of the meeting is:-

1. To receive and approve apologies for absence
2. To receive any declarations of interest and to consider requests for dispensations from members on matters in which they have a disclosable pecuniary interest
3. To approve as a correct record the minutes of the Lutterworth Town Council meeting held on 14 February 2017
4. To approve as a correct record the minutes of the Planning & Grants Committee meeting held on 07 March 2017, to adopt the minutes and to approve the recommendations contained therein
5. To approve as a correct record the minutes of the Events Working Party meeting held on 20 February 2017, to adopt the minutes and to approve the recommendations contained therein
6. To approve as a correct record the minutes of the Room on the Park Working Party meeting held on 28 February 2017, to adopt the minutes and to approve the recommendations contained therein
7. To approve as a correct record the minutes of the Allotments Working Party meeting held on 01 March 2017, to adopt the minutes and to approve the recommendations contained therein
8. To receive the Town Mayor's announcements
9. To receive comments from the public
10. To consider the Clerks report

Yours sincerely

Clerk to the Council

Members are reminded that apologies for absence for all council meetings should be reported to the Town Council Office to ensure that they are correctly recorded correctly.